

# Computers, Network Connections, Printers, and Photocopiers



## Computers

More than 200 Library Web Computers are available in the libraries for accessing the Main Catalog and other online library resources, the campus network, and the Internet.

## Network connections

### On campus

In all libraries, ports are provided at some carrels or tables for wired connections to the campus network.

Princeton ID holders whose laptops are equipped with wireless network cards and are registered with OIT can use them in the Architecture, East Asian, Engineering, Lewis, Marquand, Mendel, Mudd, Psychology, and Stokes libraries, and in the following locations within Firestone:

**Main Floor:** Trustee Reading Room, Lobby, DeLong Room (Dixon Books), Dulles Reading Room (Rare Books).

**2 Floor:** East and West Meeting Rooms/Classrooms (access via stairs or elevator from the Exhibition Gallery on the Main Floor).

**A Floor:** Reserve and Periodical Reading Room, Social Science Reference Center.

**C Floor:** Atrium, the two large reading rooms, Microforms Service.

Wireless access should also work in all student study carrels on 3, A, B, and C Floors.

Students may borrow wireless network cards at the Reserve Desk in Firestone and at the circulation desk in Engineering, Marquand, Psychology, or Stokes. For information on registering and configuring a laptop for Princeton wireless access, consult the OIT online KnowledgeBase at <http://helpdesk.princeton.edu>.

OIT has established a service that enables guests to have temporary wireless access to the campus network (but not to most Library electronic resources) wherever wireless access is available. Consult <http://helpdesk.princeton.edu/kb/display.plx?ID=9713> for details.

## **Off campus**

Most of the electronic resources to which the Library provides on-campus access are available to Princeton students, faculty, and staff anywhere and at any time through the Internet. Users need to configure their off-campus computers to use the Library proxy server or the VPN service provided by OIT. See <http://library.princeton.edu/help/remotearchive.php> for details.

## **Printing**

A Princeton netID is required to print from Library Web Computers to Library printers. Guest users in Firestone without a Princeton netID may obtain a temporary printing ID in the Access Office. Guest users in a library other than Firestone should request a temporary printing ID from staff in that library. Color printers are available in the Library Web Computer Cluster on C Floor of Firestone, in Lewis, and in Marquand. A large-format color printer is available in the Digital Map and Geospatial Information Center (B Floor, Fine Hall; enter via the Fine Tower elevator).

## **Laptops**

The Firestone Reserve Desk and the Engineering, Lewis, Marquand, Psychology, and Stokes libraries provide laptops for in-library use. (Firestone and Engineering lend to Princeton students only; Marquand lends to Princeton users and guests with access cards; Lewis, Psychology, and Stokes lend to Princeton University ID holders.) These computers are equipped with Microsoft Office software and cables or wireless cards for connecting to the campus network.

Personal property stickers for those who bring their own laptops into Firestone are available upon request from the Firestone Access Office.

## **Scanners**

Scanners are available in the OIT computing clusters on the B and C floors of Firestone Library. Others are connected to Library Project Workstations located in the Architecture, East Asian, Engineering, Furth Plasma Physics, Lewis, Marquand, and Stokes libraries. These workstations, which offer a broad array of graphics software, are intended primarily for students and faculty in the departments served by those libraries; others should make arrangements in advance with the appropriate department.

## Photocopying

Self-service black-and-white copiers are located throughout Firestone and in every branch library. A color photocopier is available on B Floor of Firestone and on the second floor of the Lewis Library. The Digital Map and Geospatial Information Center on B Floor, Fine Hall (enter via the Fine Tower elevator), has a large-format scanner and plotter that can be used to reproduce large color images.

You can use PAW points to pay for photocopies. Add PAW points to your Princeton University ID card at <https://services.jsatech.com/index.php?cid=69>. Prepaid generic cards are available from the Value-Transfer Station in the Frist Campus Center and at the circulation desks of Firestone, Engineering, Lewis, and Stokes libraries. Coins or credit cards can also be used for payment at some public photocopy machines.

